



Princess Patricia's Canadian Light Infantry Association

**Minutes of the Board of Directors' Meeting
31 August 2021 via ZOOM at 1600 MST**

Present:	
Mr. Ted Giraldeau	Director / President
Mr. Terry Loveridge	Director / Regimental Heritage
Mr. Jim Croll	Director / Treasurer / Casino Chairman
Ms. Terri Orser	Director/ Secretary
Mr. Jake Flanders	Director / VP West / Communications
Mr. Tim Penney	Director / HGMF Education Bursary Vice Chair
Mr. Jay Bickerton	Director / Veterans and Families / VPP
Mr. Don Dalziel	Governance
Mr. Herb Kenny	Membership
Mr. Paul Hale	Past President
Regrets:	
Mrs. Sandi Stapleford	Director / Spousal Support
Mr. Dave McArdle	Director / VP East
Capt Mark Lolacher	Regt LO
Lt Nathan Brown	Regt Adjt

Item	Discussion	OPI/Action
1.	Call to Order / Moment of Silence: The meeting was called to order at 1600 (MST) hours, with a quorum.	Acting President

Item	Discussion	OPI/Action
2.	<p>Opening Remarks: As a matter of interest, Don Dalziel mentioned that a moment of silence was originally initiated by the Founder at their first meeting in Ottawa on 28 Feb 1919.</p> <p>Ted Giraldeau said it is his first BoD meeting as the Acting President and only second BoD meeting since the AGM. Dougal's passing was a shock but as we all know if the leader goes down the 2i/c steps up. It is our job now to regroup and press forward with the Association business. Ted's intent is the following:</p> <ol style="list-style-type: none"> 1. Consolidate leadership – There will be two resolutions today to legitimize the Chair and Vice Chair positions. A new Director of Cadets needs to be reassigned and Jake Flanders has stepped up to be the Director of Communications; 2. Continue with ongoing projects and ensure programs continue; and 3. Building capacity - we have a fairly new BoDs so we need to learn and get comfortable in our respective posns, identify other individuals out there who can potentially come on board and become Directors and potentially move into leadership posns in the future. <p>Although Paul Hale, Jake Flanders and Dave McArdle are the recruiting committee they cannot be the only ones looking for members to take on leadership posns.</p> <p>Also, Dougal's passing has taught us a valuable lesson about having handover files and notes in the event something happens. Ted asked the BoDs to prepare a file, handover notes or a package to pass to their successors, whether it is in electronic format or not.</p> <p>Ted spoke about team effort to relying on the BoDs to collectively move forward and continue with the programs and projects.</p>	Acting President
3.	<p>Approval of the Agenda: It was moved by Jay Bickerton and seconded by Jake Flanders to approve today's agenda. <i>Carried.</i></p>	Acting President
4.	<p>Approval of Minutes from 9 June 2021: It was moved by Jake Flanders and seconded by Terry Loveridge to approve the Minutes from 9 Jun 2021. <i>Carried.</i></p>	Acting President
5.	<p>Old Business:</p>	
	<p>5.1 – 107th Anniversary Bike Ride: Paul Hale said that \$15,528.99 was raised this year, meeting the goal of \$15,000.00. Only 21 people signed up on Race Roster. Some of the Branches said they were going to do a fundraiser but Paul has not heard back from them. Last year there was only three riders so hopefully next year we get even more participation.</p>	Past President

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	<p>5.2 – Zoom Account: Ted now has the username and password. Still must get hold of zoom to get Dougal’s credit card taken off the account. Once that happens, we will be using our own Corporate Zoom account instead of HGMFs and all Directors and Committees will then have access to it.</p>	<p>Acting President</p>
	<p>5.3 – Corporate Record Keeping: Ted said they have set up a team, led by Don Dalziel with Ted and Herb to sort out first the database and then expand from there to other records. Ted is taking himself off the team. Don said it will be done in two phases, the first is the membership and then Terri will come in for phase two.</p>	<p>Acting President</p>
	<p>5.4 – Director of Communications: Jake Flanders has stepped up and taken on this role. He will be the Chief Administrator of such things as the Assn Newsletter, Patricia articles, overseeing Facebook, social medial and web page. They are just getting access to the web site.</p>	<p>Acting President</p>
	<p>5.5 – Directors’ Handbook: Ted said the handbook is almost done, just needs some fine tuning and he will continue with completing it. Normally it is the responsibility of the Vice Chair however at this stage he will finish it. He believes the copy that we have now is up to date. Don said he found material on Industry Canada website which refers to Director’s judiciary responsibilities and duties. He will look at what we have now and see if anything else should be included either now or in a later edition. More to follow.</p>	<p>Acting President</p>
<p>6.</p>	<p>New Business</p>	
	<p>6.1 – Special Resolution 04-21: (attached). It was moved by Tim Penney and seconded by Jim Croll to approve Special Resolution 04-21. <i>Unanimously Carried.</i></p>	<p>Acting President</p>
	<p>6.2 – Special Resolution 05-21: (attached). It was moved by Jay Bickerton and seconded by Jim Croll to approve Special Resolution 05-21. <i>Unanimously Carried.</i></p>	<p>President</p>

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	<p>6.3 – By-laws Amendment: The need to amend the bylaws was brought about by Dougal’s passing because it was not foreseen and that our bylaws did not cover if the President or Vice President were removed, decease etc. Don proposed that section seven be amended to reflect the changes of Special Resolution 04-21 and 05-21. Don also spoke about looking at spousal membership and thought it was a suitable time to review it as they bylaws needed amending anyway. As times have changed and the Patrician is distributed differently, he feels that they should be a regular member, not a spousal member and therefore pay the extra \$15.00. Don wants the BoDs to think about that and ask their Branch members. Herb replied that he has eight members that are spouses, but they do not want to be a part of the National because they do not want to take part in any of the voting, they just want to keep contact. Don will continue to work on that bylaw amendment and prepare a briefing note to be completed by end Oct so that it can be run by the CoPs to get their feedback at the Nov meeting.</p>	<p>Governance Chair</p>
	<p>6.4 – Director Veterans and Families and VPP – Handover Update: Jake Bickerton gave an update on his handover. He has gone through the e-mails from Pete Leger and has reached out to the Branch VPP Reps and have received a few replies from them. He wants all the Branch reps to give a sitrep where they are at and asked that his contact be put in the newsletter for them to reach out to him. His e-mail is bic68@msn.com - Sandi Stapleford communicates with him regularly and lets him know what is going on. He has had three calls for assistance that have come to him through Paul. Jake went on to describe the assistance he has been able to give them. One of them will be reaching out to Herb shortly.</p> <p>Paul said he has been involved in putting together a Compassionate Listening Workshop. A pilot version will be run in September with some Legion reps. This is Part Two to the Mental Health First Aid Course. It teaches how to listen and interpret what people are saying and gives more tools to use in the toolbox. He will be briefing Donna Campbell, Head of the Veterans Family Support HGMP to run the workshop. It will cost \$2,000 and can have max 16 people attend. The facilitators receive an honorarium of \$500.00. If the HGMP agrees to subsidize the workshop, Paul will waive his honorarium as it would be a conflict of interest.</p>	<p>Director VPP/Spousal Support</p>

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	<p>6.5 – Director Regimental Heritage – Handover Update: Terry Loveridge is the new Director Regimental Heritage and has taken over from Jay Lapeyre. Things are in hand. Recently signed an MOU for a Jack Monroe Memorial in the Southwest Ontario Branch. The Assn involvement is minimal, and it should be at the HGMF for a potential subsidy as it will cost approx. \$8.5 k to install but the Branch must raise 80% of the funds.</p> <p>There was discussion regarding the process by which memorials can be approved. More to follow.</p>	Director Heritage
	<p>6.6 – Director Educational Bursaries Update: Tim Penney informed the BoDs that the board sat, and 27 applications went forward, and 20 Bursaries were approved for a total of \$25,000. Most of the cheques have been issued. Unfortunately, some of the applications went to the wrong person and could not be processed in time. Jake said he would post the successful recipients on Facebook.</p>	Director Bursaries
	<p>6.7 – Director Cadets: Dougal Salmon was the Director. Ted will look after the eleven-cadet corps for now and reestablish contact with them. If anyone is interested in this portfolio, please let Ted know.</p>	President
	<p>6.8 – Transition Team Update: Ted is the Assn rep dealing with the HGMF and Foundation with the goal of creating a single charity. They have met five times and the sixth meeting is tomorrow. Ted said he will continue to sit in as the Assn Rep. Eric Liebert is chairing the transition team and has talked to John Gallo, a retired Patricia Officer who is now a CPA, dealing with tax issues. His advice to the transition team is to hire professionals, a chartered accountant and a tax lawyer, to deal with this as they have the expertise in CRA and setting up charities. The team will decide at tomorrow’s meeting and pass the information onto the various stakeholders. Still looking for an NCO to be on the team.</p>	President
	<p>6.9 – Fall Newsletter Warning Order: The theme for the fall newsletter will be the 75th Anniversary of the PPCLI Association. Jake and Terri to get together and work on it and keep Ted in the loop.</p>	President

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7.	<p>Open Forum: Paul brought up Kapyong Memorial Stones. Kapyong Village was renamed to Gapyong. They just dedicated a Memorial Stone at the Korea War Memorial in Brampton, which is three in Canada. One of them is in Winnipeg and the other is in Langley, BC. They are going to dedicate another one in Niagara Falls. Paul will chase down the information and get it to Greg Ferguson. He will also get a package together and get it into the Memorials Manual. These stones were dedicated by Korean Citizens, and they are actual stones from the Village of Gapyong that are sent to Canada from Korea. The serving component should be involved in the dedication of the Memorial Stone in Niagara Falls.</p> <p>Don said that he will send the certification of the two new resolutions to Terri Orser to sign.</p>	All
8.	Dates of next meetings:	President
	<p>8.1 – Board of Directors:</p> <p>17 Nov 21 - 1630 MST</p>	
	<p>8.2 – Council of Presidents:</p> <p>24 Nov 21 – 1630 MST</p>	
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	<p>8.3 Annual General Meeting</p> <ul style="list-style-type: none"> • 20 -21 May 2022 – Saskatoon • 16 – 18 Jun 2023 – Southern Ontario • Aug 2024 – Edmonton (110th Anniversary) 	
9.	<p>Adjournment:</p> <p>The President thanked the Board for their participation. There being no further business or objections the meeting was adjourned at 1713 (MST) hours on a motion by Terri Orser.</p>	

Prepared by:
Terri Orser
National Secretary
Sep 2021

Approved by:
Ted Giraldeau
National President
Sep 2021