



Princess Patricia's Canadian Light Infantry Association

**Minutes of the Board of Directors' Meeting
17 November 2021 via ZOOM at 1630 MST**

Present:	
Ted Giraldeau	Director / President
Terry Loveridge	Director / Acting Vice President / Regimental Heritage
Jim Croll	Director / Treasurer / Casino Chairman
Don Dalziel	Governance Chair
Herb Kenny	Membership Chair
Paul Hale	Past President
Regrets:	
Terri Orser	Director / Secretary
Jake Flanders	Director / VP West / Communications
Tim Penney	Director / HGMF Education Bursary Vice Chair
Jay Bickerton	Director / Veterans and Families / VPP
Dave McArdle	Director / VP East
Capt Mark Lolacher	Regt LO

Item	Discussion	OPI/Action
1.	Call to Order / Moment of Silence: The meeting was called to order at 1637 (MST) hours, with a declared quorum.	President
2.	Opening Remarks: For the record, Ted Giraldeau wanted to thank Jake Flanders for the drafting and distribution of the Fall Newsletter. Despite Jake not being able to attend the meeting, it was important to acknowledge the hard work and excellent job performed by Jake. Ted indicated that the main purpose of this meeting was to inform the Board members of several undertakings and happenings since the last Board meeting. It was important to keep the Board, if not fully in the loop, at least up to speed.	President
3.	Approval of the Agenda: It was moved by Terry Loveridge and seconded by Jim Croll to approve today's agenda. Carried. (Secretarial Note: only Board Directors can move and approve agenda items. Board members who are not Directors cannot move or second motions or vote or pass motions.)	Info

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4.	Approval of Minutes from 31 August 2021: It was moved by Jim Croll and seconded by Terry Loveridge to approve the Minutes from 31 August 2021. <i>Carried.</i>	
5.	Old Business:	
	5.1 Zoom Account: Ted has created a Zoom account for use by the BoD. The user name is ppcliassn@gmail.com . The password is available from Ted. Any Director or Chair can use the Zoom account to conduct meetings. Ted should be cc'd on any invites so that he can monitor usage of the account. Ted is the registered account owner. He will send an invoice to the Treasurer for reimbursement. The previous account set up by Dougal Salmon still needs to be cancelled. Ted will endeavor to do that. During discussion, it was determined that if the Association had a debit card, the Treasurer would be able to do e-transfers. Jim will follow up and work with the bank to enable this feature.	President Treasurer Treasurer
	5.2 Corporate Record Keeping: The project has been ongoing since July 2015. Slow progress is being made. Don Dalziel has reviewed the <i>Not-for-Profit Act</i> and determined what records are legally required to be maintained. Don and Herb Kenny will now have to address what information is collected on membership application forms and the Board must decide on whether we try to collect all the required information on existing members. Don has concerns about information/privacy security. He will seek advice from one of his Branch members, Greg Bell, who works on IT security for the RCMP. Greg Bell will also provide advice on improvements to our website and the use of an Association email system so that emails, records and documents are stored directly on the website. Don will work with the Treasurer regarding financial recordkeeping and will draft several resolutions to update and formalize routine procedures. During the Open Forum, Don will present a resolution for the Board's approval giving Don and Jim the sole authority either jointly or separately to deal with Industry and Corporate Canada respecting record reporting.	Governance Chair Membership Chair Treasurer
	5.3. By-laws Amendments: Don advised that as he was reviewing the by-laws, he made note of several areas that need to be updated and/or revised to reflect current practices. He will prepare draft required.	Governance Chair

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	<p>5.4 Transition Team Update: Ted advised that Transition Team has met several times but not for the past few weeks. The Team Lead, Erik Liebert has prepared an interim report for the RSC in which he is recommending that a professional accountant and tax lawyer be retained to assist. The Regiment needs to confirm what its charitable objects are and then the professionals can recommend what formal organizational structure would best be able to achieve those objects. They would then be able to assist in the approval process from the CRA and in setting up the new charitable entity. Ted mentioned that the RMC ex-Cadet Club (i.e., its alumni association) had just merged with the RMC Foundation to form a member-based charitable organization. The Transition Team will look at this merger to see if this structure would work for the Regiment. The team is also looking at other charitable organizations (e.g., the RCR Fund) to look for possible models for the Regiment.</p>	President
6.	New Business	
	6.1 Directors/Chairs Reports	Directors/Chairs
	Finance: The Financial report and supporting statements are attached and included in the PowerPoint slide deck.	Treasurer
	Educational Bursaries: Nil report	
	Cadets: Ted advised that he is looking after the Cadets portfolio for the moment. He has made little progress with contacting the units to determine their training plans and support needs.	Director Cadets
	<p>Heritage: Terry provided an update on the writing of the next volume of Regimental history. The first draft has been reviewed by the editorial team. While the draft is good from an official historical perspective, the content could use more personal stories from those who served during the period (Cold War to pre-Afghanistan), particularly from the junior NCO/soldier perspective. Anyone who knows of someone willing to share some stories and experiences should contact Terry.</p> <p>The SW Ontario Branch raised over \$10K for the Jack Munro memorial.</p> <p>The MOU dealing with memorial approval needs to be finalized and followed. Paul (representing the HGMF) and Terry will discuss the plan for the memorials to be created in conjunction with the Italy battlefield tour in 2023.</p>	<p>Director Heritage</p> <p>Director Heritage Paul Hale (HGMF)</p>
	Veterans and Family Support: Nil report	
	Membership: The membership chart is attached and is included in the PowerPoint slide deck.	Membership Chair

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	<p>6.2 <i>Esprit de Corps</i> Article: A 13 Oct 21 article in the online <i>Esprit de Corps</i> magazine erroneously indicated that the PPCLI Association had sent a character reference letter to the Court dealing with a well-publicized sexual assault case. The letter was in addition to the letter from the General Officer. The letter did not come from the Association but from a Regimental ERE rep who was not speaking on behalf of the Association. The President, Past President and COR discussed and determined that no further action is required at this time.</p>	<p>Info</p>
	<p>6.3 BIA D-Day Dodgers (Robert Chabot) Proposal: The Executive has approved in principle a proposal to sponsor Robert Chabot's documentary and art project commemorating Op HUSKY anniversary. Ted is in early discussion with Chabot to determine what this sponsorship may entail. The Board members present were in favour of the proposal.</p>	<p>President</p>
	<p>6.4 Victoria Cross Nomination: The Executive is supportive of an advocacy group's (Valour in the Face of the Enemy) lobbying to have a soldier's bravery medal upgraded to a VC. Ted has signed an online petition on behalf of the Association and has written a letter of support to the group for its public usage. The Board members present were in favour of this action.</p>	<p>President</p>
	<p>6.5 Patricia Park – Field of Honour Proposal: The President was approached by a Last Post representative with a joint fundraising proposal. The idea was to build a columbarium (a place to inter ashes) in Patricia Park. After discussion with Paul and Herb, Ted turned down the proposal. No further action is required.</p>	<p>Info</p>
	<p>6.6 Compassionate Listening Skills Workshop: A recent trial workshop was conducted in which two VPP reps participated. They gave favorable reports of the appropriateness for VPP reps to participate in the future. Paul is OPI and one of the facilitators. The plan is to run these one-day online courses in the future with the expectations that Branch VPP reps would be able to participate. It is hoped that the HGFMF would fund these workshops.</p>	<p>Info</p>
	<p>6.7 Soldier to Civie Transition Assistance: Herb is working with RHQ to establish a soldier to civie transition network in which retired members would offer to speak with retiring soldiers about industry and workplace prospects and conditions. Herb will brief Council of Presidents.</p>	<p>Membership Director</p>
	<p>6.8 Team Rubicon Presentation: Ted accepted Pete Leger's request to speak with the Council of Presidents regarding Team Rubicon, an organization that uses volunteers from the retired service community to assist in disaster relief scenarios.</p>	<p>Info</p>

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7.	<p>Open Forum: Don read off Resolution 06-21 (attached). The Resolution indicates that Don and Jim, as the Governance Chair and Treasurer respectively are solely and jointly appointed to coordinate and submit all PPCLI Association required reports to Industry Canada. It was moved by Terry and seconded by Ted to approve this Resolution. <i>Carried.</i></p> <p>It was noted that <i>First in the Field</i>, a charitable organization which helps fund the PPCLI Foundation had had its first casino in Edmonton since the easing of provincial COVID restrictions. Approximately \$80K had been raised of which \$40K was donated to the Legacy Fund.</p>	<p>Governance Chair</p> <p>Info</p>
8.	Dates of next meetings:	
	<p>8.1 – Board of Directors:</p> <p>12 Jan 22 9 Mar 22</p>	All
	<p>8.2 – Council of Presidents:</p> <p>24 Nov 21 30 Mar 22</p>	All
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	<p>8.3 Annual General Meeting</p> <ul style="list-style-type: none"> • 20 -21 May 2022 – Saskatoon • 16 – 18 Jun 2023 – Southern Ontario • Aug 2024 – Edmonton (110th Anniversary) 	All
9.	<p>Adjournment: The President thanked the Board for their participation. There being no further business or objections the meeting was adjourned at 1820 MST.</p>	

Prepared and approved by:

Ted Giraldeau
National President